

Harper Archer Elementary School

Date: August 26, 2025

Time: 5:00 PM

Location: Virtual Zoom Meeting

I. Call to order: 5:03 pm

II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Crystal January	present
Parent/Guardian	Janenin Collins	
Parent/Guardian	April Waits	present
Parent/Guardian	Bernikka Elder	present
Instructional Staff	Tabetha Barker	Present
Instructional Staff	Medalana Smith	present
Instructional Staff	Satin Booker	Present
Community Member	Cynthia Culbreath	present
Community Member	Cynthia Jewell	present
Swing Seat	Cheryl Jackson	present
Non-Voting Member	Mathew Graves	
Student (High Schools)		

Quorum Established: Yes

III. Action Items

- a. **Approval of Agenda:** Motion made by: Medalana Smith; Seconded by: Cynthia Jewell
- b. **Members Approving:** 6  
**Members Opposing:** 0  
**Members Abstaining:** 0  
**Motion Pass**
- c. Fill Vacant Positions (if applicable)
  - i. **Fill Open Community Member Seat - Dr. January nominated Cynthia Jewell**  
No motion required, as seat must be filled  
**Members Approving:** 7  
**Members Opposing:** 0  
**Members Abstaining:** 0  
**Motion Pass**

- ii. **Fill Open Swing Seat - Dr. January nominated Cheryl Jackson, no additional nominations**  
No motion required  
Members Approving: 6  
Members Opposing: 0  
Members Abstaining: 0  
Motion Pass
- d. **For High Schools: Appoint Student Representatives**
- e. **Approval of Previous minutes (last meeting of 2024 - 2025)**  
Motion made by: Bernikka Elder ; Seconded by: MD Smith  
Members Approving: 7  
Members Opposing: 0  
Members Abstaining: 0  
Motion Pass
- f. **Election of Officers and Representatives**
  - i. **Chair**
    - 1. **Nominated Tabetha Barker**
      - a. Members Approving: 7
      - b. Members Opposing: 0
      - c. Members Abstaining: 0
  - ii. **Vice-Chair**
    - 1. **Nominated MD Smith**
      - a. Members Approving: 6
      - b. Members Opposing: 0
      - c. Members Abstaining: 0
  - iii. **Secretary**
    - 1. **Nominated Dr. Satin Booker**
      - a. Members Approving: 8
      - b. Members Opposing: 0
      - c. Members Abstaining: 0
  - iv. **Cluster Representative**
    - 1. **Nominated Tabatha Barker**
      - a. Members Approving: 8
      - b. Members Opposing: 0
      - c. Members Abstaining: 0
- g. **Review, and approve Public comment protocol**
  - i. Cynthia Jewell made a motion to adopt the Public Comment Protocol.
  - ii. Members Approving: 8
  - iii. Members Opposing: 0
  - iv. Members Abstaining: 0

- h. Set Go Team Meeting Calendar
  - i. September 23, 2025- Milestones data
  - ii. October 21, 2025 Strategic Plan - Public Comment
  - iii. November 18, 2025- Ranking Strategic Plan and updating priorities
  - iv. January 20, 2026- Public comment
  - v. February 10, 2026-Budget Feedback-Public comment
  - vi. March 17, 2026 - Public Comment

Motion: Bernikka Elder, Second: MD Smith  
Members Approving: 7  
Members Opposing: 0  
Members Abstaining: 0
- i. Review, Confirm/Update and Adopt Go Team Meeting Norms
  - i. Tabetha Barker made a motion to adopt the GoTeam Norms as they were written. Cheryl Jackson seconded the motion.
  - ii. Vote: Yes- 8
  - iii. No- 0
  - iv. Abstain- 0

#### IV. Discussion Items

- a. Stakeholder Engagement Exercise
- b. Discussion Item 2

#### V. Information Items

- a. Principal's Update (Please See Principals Report)
  - i. District's Personal Electronic Device Policy (PED)
  - ii. Our PED Implementation
- b. APS Forward 2040 - Comprehensive Long-Range Facilities Plan Task Force Update

#### VI. Announcements

- a. New GO Team Member Training and Orientation

#### VII. Adjournment

Motion made by: MD Smith Seconded by: Bernikka Elder

Members Approving: 9

Members Opposing: 0

Members Abstaining: 0

Motion Pass

ADJOURNED AT 6:22 pm

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Minutes Taken By: Tabetha Barker

Position: Go Team Chair

Date Approved: Tuesday, September 23, 2025